

Minutes Class of 1973 History Project, May 14,, 2019

Attendees: Mike Smith, Paul Taylor, Ron Scott, and, Don Rightmyer

Interested but not able to attend: Bill Diffley, Denny Merideth, Mike Arnett, Craig MacPherson

Agenda:

1. Review the Illustrious Class of 1973 character an leadership history v2.1
 - a. The core of document is good. Need to add:
 - i. Release form for story and any accompanying pictures from a commercial photographer
 - ii. Add sentence about include relevant pictures that add context
2. Review and discuss the sorting approach and rubric--The approach outlined is good
3. Discuss potential titles--More discussion in the future. Several ideas presented but no decisions made
4. Discuss potential methods of managing the inputs and the review process
 - a. Discussed using folders and file names for maintaining configuration control
 - i. Folders—raw, reviewed and sorted, edited, web published, hard copy candidates. There will probably be multiple subfolders under each major category
 - b. Inputs will be received at USAFA73reflections@gmail.com
 - c. Raw inputs forwarded to at least three reviewers for sorting according to the rubric. Reviewed inputs sent back to mikesmith9764@gmail.com.
 - d. Reviewers are: Mike Smith, Ron Scott, Paul Taylor, Denny Merideth, Mike Arnett, and Don Rightmyer. We will use an odd number of reviewers on each input.
 - e. Reviewed inputs forwarded from Mike Smith to Don Rightmyer for editing.
 - f. Once inputs have been through editing, they will be posted on the Class website
 - g. Particularly strong Inputs that are placed in a folder for potential hardcopy publication. An additional review process will be defined for this selection process.
 - h. Inputs will be web published on a continuing basis in the hope they stimulate additional inputs
5. Questions and answers:
 - a. Suggest that we try to include inputs from those that entered but did not graduate.
 - i. Will need squadron reps to create a contact list and assess willingness to participate.
 - ii. Squadron reps will also be important to stimulate input and to push the request deeper than the class email blast.
 - b. At some point, it would be useful to write a piece on the environment that existed during the time we entered and attended the Academy. While this need not be done in the near future, it will probably be a time-consuming research project.
 - c. Depending on the inputs received, we could self-publish a series of monographs on different character and leadership elements.
6. Actions and due dates:
 - a. Paul Taylor draft release form—due May 16

- b. Mike Smith create a flow chart of the input management and review process—due May 21.
- c. Mike Smith write a “be on the look out” paragraph for Mike Arnett to push out in advance of sending out the data call—Due May 21
- d. Mike Smith contact Terry Issacson relative to self-publishing experience for the Class of 1964—due May21
- e. Mike Smith to contact Steve Simon at the AOG to begin dialogue on AOG support—due May 21
- f. Mike Arnett to push out the bolo—due May 28
- g. Mike Arnett to push out data call—due June 1